

Willows Rotary Markets- Stallholder FAQs

When and where is Willows Markets on?

Every Sunday – 7:30 am to 11:30am in Willows Shopping Centre Carpark

How much does a site cost?

Standard Site (own P/L insurance) - \$25.00

Premium Site (own P/L insurance) - \$30.00

Standard Site (no P/L insurance) \$30.00

Premium Site (no P/L insurance) \$35.00

Power - \$3 per outlet

Table - \$5 each

Umbrella - \$5 each

A Site Fee paid in respect of particular date may only be transferred to another day at the discretion of the Manager

When are Site Fees due?

Site fees are collected in cash by the Rotary volunteers at the Markets

How big are the sites?

Most sites are a carpark size- 2.8 meter wide by about 6 meters long.

What do I need to bring?

Gazebo's, umbrellas, shade structures, tables, chairs and display equipment (you can hire tables and umbrellas if you want).

Electrical leads and power boards (tagged & tested) if power has been requested

When do I set Up and Pack Up?

You may commence set up 2 hours prior to the commencement of Trading Hours, and must have arrived by 6.30am

Your vehicle is permitted within the Markets Area for a maximum of 20 minutes

Your vehicle must be parked so as to ensure clear access is available to passing vehicles

All Stallholders must have left the Market area by 12:30pm

For more information refer to our Traffic Control Plan found in the Market Regulations

What can I sell?

Arts, craft, jewellery, home wares, exotic items, designer fashions, home baking, fresh produce and much more. A limited number of food Sites are permitted

What can't I sell?

No second hand goods, goods bearing registered trademarks, which are not genuine products; items and services of an 'adult' nature which are not suitable for a public forum; items associated with the illegal use of drugs; items not in accordance with the relevant Australian Standards. No coffee or live animals

Do I need Public Liability Insurance?

All stallholders MUST be covered by Public Liability insurance with a minimum coverage of \$10,000,000

This insurance can be provided either with the stallholders own insurance policy, or be covered (at extra expense) by the Manager's policy. If the stallholder wishes to avoid being charged for the manager's insurance, a copy of the public liability insurance certificate must be attached to the application form. Stallholders that rely on their own insurance policy must ensure that a valid insurance Certificate of Currency is provided to the Manager at all times, and display their Certificate of Currency on their stall

Stallholders who cannot produce a valid certificate of currency will be covered by the Manager's insurance

The Manager's insurance does not cover food vendors- therefore all food vendors must have their own insurance, and display a Certificate of Currency on their stall.

What if it rains?

The Market may operate in varying weather conditions

It is the responsibility of the Stallholder to bring their own covers and other equipment for the purpose of protection in adverse weather conditions

If the Market proceeds in the case of inclement or adverse weather conditions, it is solely at a Stallholder's discretion as to whether the Stallholder will set up, commence, continue trading, cease trading, or pack up on the day. Except in the case of extreme weather conditions, the Stallholder must advise the Market Coordinator of their intention to cease trading and pack up.

The Manager will not be held responsible for any loss, damage or injury whatsoever resulting from adverse weather conditions

Adverse Weather Conditions

The Market WILL NOT be cancelled in the event of wet weather – The Markets is conducted in the open air, it is not a covered market and will operate in varying weather conditions including wet weather

NO refunds/credits are issued to any Stallholder if the weather deteriorates during the day

NO refunds are issued to any Stallholder if the market is cancelled by Rotary due to adverse weather conditions. Prepaid site fees will be credited to the stallholder for a future booking

It is the responsibility of the Stallholder to bring their own covers and other equipment for the purpose of protection in adverse weather conditions

You should not apply for a Site unless you are prepared to take the risk on weather

Exceptional Weather Conditions

The Manager reserves the right to cancel the entire Market if weather conditions are considered too dangerous to trade, in particular, in the case of actual or predicted cyclonic activity

No refunds are issued to any Stallholder if the market is cancelled due to exceptional weather conditions. Prepaid site fees will be credited to the stallholder for a future booking

Stallholders are not allowed to trade once the Market has been cancelled, irrespective of improvements in the weather

Stallholders who trade in contravention of the cancellation of the Markets by the Manager are deemed to have committed a serious breach of these regulations and will have their right to trade withdrawn immediately

Stallholders will be advised of the cancellation of the market in any/all of the following ways:

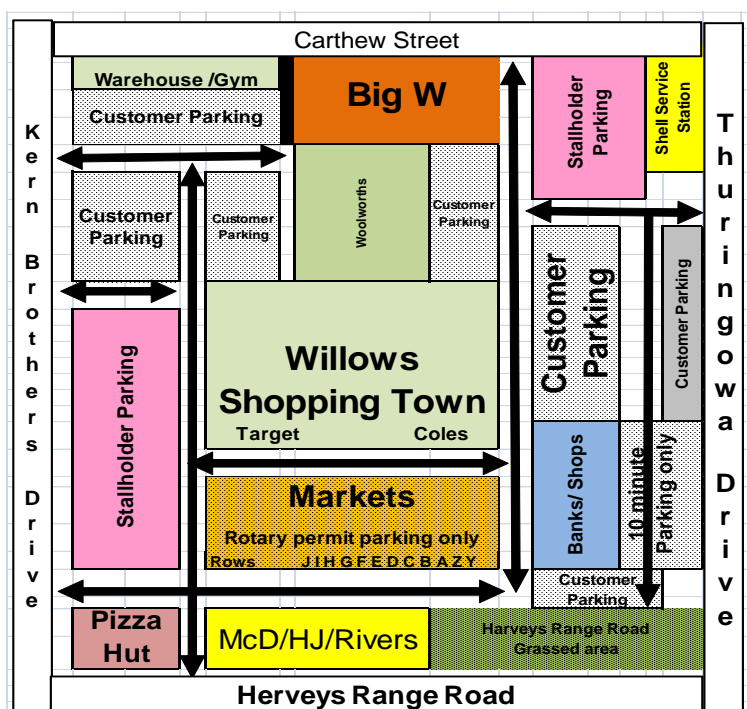
- Message on the Call Centre answering machine
- Bulk Email
- Home page message on the Markets website
- Advice on local radio stations

Will I have access to Power?

Stallholders requiring access to power must request such on their application form as not all sites have power

Where do I Park?

Regular and Casual Stallholders must ONLY park in approved locations; as indicated on the map below



Stallholders found breaching the parking regulations may have their Permit to Trade withdrawn

How do I get in and out?

Drive onto market site from the shopping centre side using the entry closest to your designated site

Leave the market - down the row, exiting at the Hungry Jacks/McDonalds end

Vehicles must travel at no more than 5kph when driving within the Market area, with your hazard lights on

No vehicle is allowed to enter the market site after 8 am or before 11:30am.

Can I busk?

Busking is permitted in the Market, provided that prior permission has been obtained from the Markets Operation Manager or the Markets Coordinator

Manager's Contact Details

Operations Manager – Christine McKenzie

Post: PO Box 1370 Thuringowa Central Q 4817

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