

# Riverway Moonlight Markets- Stallholder FAQs

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**When and where is Riverway Moonlight Markets on?**

**Third Friday of months May to December, 5pm – 9pm**

Located on the Village Green section of the Riverway complex with some sites radiating outwards along paths leading to the Village Green.

**How much does a site cost?**

## **Site Sizes (metre frontage\*) and pricing**

### ***Pool Side Stalls***

Standard 3 metre - \$40

Large 6 metre - \$80

Immense 9 metre - \$ 120

### ***Pathside Stalls***

Standard 3 metre - \$50

Large 6 metre - \$100

Immense 9 metre - \$ 150

**Food Court 6 metre - \$130**

**Large Food Court 9 metre - \$180**

\*Additional \$5 per stall for Vendors without Public Liability Insurance

\*All Food Vendors must have their own Public Liability Insurance

**When are Site Fees due?**

**Site fees must be paid two weeks prior, or by prior arrangement made with the Markets Operations Manager.**

**How do I pay?**

**(a) By Electronic Funds Transfer:**

Account Name: Rotary Club of Thuringowa Central

Bank: Westpac      Branch: Aitkenvale, QLD

BSB: 034 212      Account No: 354 105

Then                  email                  Remittance                  Advice                  to

[townsvillerotarymarkets@gmail.com](mailto:townsvillerotarymarkets@gmail.com)

**WHEN DOING AN ELECTRONIC TRANSFER YOU MUST INCLUDE YOUR SURNAME & SITE NUMBER ON THE SECTION WHICH WILL APPEAR ON THE RECEIVER'S STATEMENT. OTHERWISE WE CANNOT IDENTIFY WHO THE PAYMENT CAME FROM AND YOUR ACCOUNT WILL NOT BE CREDITED.**

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## **In Person:**

Payments via cash or cheque only will be accepted at:

Willows Rotary Markets or Cotters Markets on Sunday mornings 2 or more weeks prior to Riverway Moonlight Markets (Email showing site number must be presented to Rotary Volunteer.

## **Credit Card:**

Credit Card payments are accepted over the phone by calling 0417 721 822 – 10am to 2pm - Tuesday to

Friday or email a payment form to [townsvillerotarymarkets@gmail.com](mailto:townsvillerotarymarkets@gmail.com)

## **What do I need to bring?**

Gazebo's, umbrellas, shade structures, tables, chairs, lighting, own power source and display equipment. Note that all tables must be fitted with covers that drop to within 30 cm from the ground.

Electrical leads and power boards (**tagged & tested**) if power is being used. Battery powered lighting is recommended on poolside sites where generators are not permitted.

## **When do I set Up and Pack Up?**

You may commence set up no earlier than 12 noon and no later than 4pm.

Your vehicle is permitted within the Markets Area for a maximum of 20 minutes.

Your vehicle must be parked so as to ensure clear access is available to passing vehicles

All Stallholders must have left the Market area by 11pm

**For more information refer to our Traffic Control Plan found in the Market Regulations.**

## **What can I sell?**

Arts, craft, jewellery, home wares, exotic items, designer fashions, home baking, fresh produce and much more. A limited number of food Sites are permitted.

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## **What can't I sell?**

No second hand goods, goods bearing registered trademarks, which are not genuine products; items and services of an 'adult' nature which are not suitable for a public forum; items associated with the illegal use of drugs; items not in accordance with the relevant Australian Standards.

## **Do I need Public Liability Insurance?**

All Stallholders **MUST** have their own Public Liability insurance with a minimum coverage of \$10,000,000, or else be covered by the Markets Insurance at a cost of \$5 per market. Food vendors shall have their own Public Liability Insurance.

## **What if it rains?**

The Market **WILL NOT** be cancelled in the event of wet weather – The Markets is conducted in the open air, it is not a covered market and will operate in varying weather conditions including wet weather

You should not apply for a Site unless you are prepared to take the risk on weather. The markets may be cancelled prior to the event if in the opinion of the Markets Manager that wet weather leading up to the markets has put Riverway at risk from damage from vehicles or the public.

## **Will I have access to Power?**

Stallholders are required to supply their own power either in the form of battery power or low noise generators except for poolside sites where only battery power is permitted.

## **Where do I Park?**

Stallholder parking is **ONLY** available behind Tony Ireland Stadium. Stallholders are required to park facing the stadium either against the fence between the markers or facing the stadium behind the two rows of flagging tape supported by bollards. Vehicles with trailers are not permitted to park against the fence or the first flagging tape

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row, only the back row to ensure access for vehicles to enter or exit the parking area during bump in and bump out.

**Please refer to the Traffic Control Plan in the market regulations.**

## How do I get in and out?

Vehicles must travel at no more than 5kph when driving within the Market area, with your hazard lights on.

Vehicles must enter via Village Blvd and Sporting Drive (only if directed by staff at the Village Blvd entrance)

Vehicles must display the Townsville Rotary Market access sticker on the lower passenger side of their windscreen. **No Sticker – No Entry!!**

No vehicle is allowed to enter the market site after 4.00pm or before 9.30pm.

All vehicles must have left the market site by 11pm

No vehicles are to be driven on the footpath other than the designated footpaths.

**No vehicles are to be driven on the tiles or pavers beside the pool. Any damage caused by a stallholders vehicle driven in this area will be the responsibility of the stallholder.**

## Can I busk?

Busking is permitted in the Market, provided that prior permission has been obtained from the **Markets Operation Manager** or the **Markets Coordinator**.

## Manager's Contact Details

**Operations Manager – Christine McKenzie**

**Post: PO Box 1370, Thuringowa Central, QLD 4817**

**Office Hours: Tuesday to Friday, 10am to 2pm and during Market Trading**

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**Telephone:** 0417 721 822

**Email:** [townsvillerotarymarkets@gmail.com](mailto:townsvillerotarymarkets@gmail.com)

**Web:** [www.townsvillerotarymarkets.com.au](http://www.townsvillerotarymarkets.com.au)

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